

Food Standards Agency: Information released under the Freedom of Information Act

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Annex - Travel and Accommodation Expenditure in 2015 – FOI 1881

Please find below the FSA's response to your request relating to travel and accommodation expenditure in 2015. The figures provided below are based on Expenditure from January – December 2015.

1. How much was spent in 2015 by the agency on travel costs for all staff and Directors broken down by road, rail and air?

Due to our accounting structure Road has had to be split into the following elements Taxi/Bus/Tube and Mileage. Taxi and Tube where possible are booked through our travel management company and mileage is paid in line with HMRC Rates.

Road – Taxi/Bus/Tube	£132,415.62
Road – Mileage (Car/Motorbike/Pedal Cycle)	£867,764.64
Rail	£761,861.43
Air	£54,855.22

2. How much was spent in 2015 by the agency on accommodation for all staff, and Directors broken down by domestic and foreign expenditure?

Domestic	£476,161.21
Foreign	£14,759.87

3. Does the department use the services of a travel management company to minimise these costs to the taxpayer?

Yes

4. If yes to question 3, which travel management company does the department use currently?

Redfern Travel

5. If yes to question 3, how much has the outside company been paid in respect of its services (excluding travel and accommodation charges) in 2015?

£23,087.08

6. If yes to question 3, how much has the employment of an external travel management company saved the department in 2015?

Savings are based on actual payment against maximum fare at time of booking. We are unable to provide savings on hotel costs due to our room rates being on a commission basis through Redfern. The rates we paid would be lower than the rate if booked directly with the hotel.

Rail	£418,631.23
Air	£83,824.83