

Annex A

Request and response

1. *ICT/IM&T/IS Strategy- The IT department strategy or plans, highlights their current and future objectives*

Please find attached IT and Digital Strategy documents in Annex B and Annex C of this letter. Please note that these documents are currently in the process of being updated and does not fully reflect current changes within the business.

2. *ICT Org Chart- A visual document that present the structure of the IT department, please include name and job titles. If this can't be sent please work towards a structure with job titles.*

Please find attached the present IT Department structure in Annex D.

3. *ICT Annual or Business Plan- Similar to the ICT strategy but is more annually focused.*

The Openness, Data and Digital Business Plan is attached in Annex E of this letter. Please note that this document is currently in the process of being updated and does not fully reflect current changes within the business.

4. *ICT Capital Programme/budget- A document that shows financials budget on current and future projects.*

Project budget covering current financial year 2020/21 is £415,000 and Capital budget is £390,000. The FSA is required to follow the government procurement process. Projects will then be tendered for if budget approval is granted. All tenders are on Crown Commercial Services frameworks to registered suppliers and will be published on contract finder.