

FOOD STANDARDS AGENCY: INFORMATION RELEASED UNDER THE FREEDOM OF INFORMATION ACT

DATE RELEASED: 25 June 2019

**Request**

*The information I require is to do with the organisation's CCTV maintenance and support contract.*

*Please can you send me the information stated below:*

- 1. Supplier of the contract for CCTV maintenance and support*
- 2. How much the Organisation spend annually with the supplier? (if multiple suppliers please list the annual spend for each)*
- 3. What is the renewal date of this contract?*
- 4. What is the duration of the contract?*
- 5. What is the review date of this contract? If possible the likely outcome of this review*
- 6. The primary brand of the CCTV equipment. I don't require the model just the brand. If there is various brands could you please list?*
- 7. What is the total number of cameras in use/under this contract?*
- 8. The description of the services provided under this contract. Please state if this contract includes more than just CCTV services.*
- 9. Contact details of the employee responsible for the contract between the supplier and the organisation. Can you please provide me with their full contact details*

*If there is no CCTV maintenance contract in place*

- 1. What is the brand of CCTV cameras in use? if there is variety could you please send me a list? I do not need the serial number or model just the brand.*
- 2. How much is the average annual spend on the in-house maintenance?*
- 3. How many cameras are in use?*
- 4. Is there a plan to review this at any point, if so what would the date be?*
- 5. Who is in charge of overseeing the in-house maintenance?*

*If there is no maintenance contract or in-house maintenance in place, is there a ad-hoc agreement?*

*If yes,*

- 1. Who is the supplier? Is this varies could you please list?*
- 2. What is the brand of CCTV cameras in use? if there is variety could you please send me a list? I do not need the serial number or model just the brand.*
- 3. How many cameras are in use?*
- 4. How much is the average annual spend on the ad-hoc agreement?*
- 5. What is the date it is to be reviewed?*

**Response**

The Food Standards Agency lease space in other Government departments who have responsibility for the CCTV in these buildings.

In March 2019 we installed CCTV in two office locations, we do not have a support and maintenance contract, in-house maintenance arrangements or ad-hoc agreement for this, however it is covered by a one-year warranty period.