

**Food Standards Agency: Information released under the Freedom of Information Act**

**Date released: 19 April 2016**

**Annex**

**Request**

***I require the organisation to provide me with the following contract information relating to the following corporate software/applications:***

- 1. Enterprise Resource Planning Software Solutions (ERP)***
- 2. Customer Relationship Management (CRM) Solutions***
- 3. Human Resources (HR) and Payroll Software Solutions***
- 4. Finance Software Solutions***

***Along with the actual contract information for the above can you also provide me with the maintenance and support contract associated with each of the categories above if it not already within the existing contract.***

***For each of the categories above can you please provide me with the relevant contract information listed below:***

- 1. Software Category: ERP, CRM, HR, Payroll, Finance***
- 2. Software Supplier: Can you please provide me with the software provider for each contract?***
- 3. Software Brand: Can you please provide me with the actual name of the software. Please do not provide me with the supplier name again please provide me with the actual software name.***
- 4. Contract Description: Please do not just state two to three words can you please provide me detail information about this contract and please state if upgrade, maintenance and support is included. Please also include the modules included within the contract.***
- 5. Number of Users/Licenses: What is the total number of user/licenses for this contract?***
- 6. Annual Spend: What is the annual average spend for each contract?***
- 7. Contract Duration: What is the duration of the contract please include any available extensions within the contract.***
- 8. Contract Start Date: What is the start date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.***
- 9. Contract Expiry: What is the expiry date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.***
- 10. Contract Review Date: What is the review date of this contract?***

***Please include month and year of the contract. If this cannot be provide please provide me estimates of when the contract is likely to be reviewed. DD-MM-YY or MM-YY.***

**11. Contact Details: I require the full contact details of the person within the organisation responsible for this particular software contract.**

## **Response**

You may recall that an identical request for the information above was made by you on 4 August 2015. Please find a link to our response to that request which was published on the FSA website:

<http://www.food.gov.uk/sites/default/files/FSAsponsesoftwarecontracts.pdf>

Please find below updated information to the final three questions of your latest request:

## **Response for category 3**

### **9. Contract Expiry**

December 2016

### **10. Contract Review Date**

June 2016

### **11. Contact Details**

Procurement Contact: - Mark Croft  
[Mark.croft@foodstandards.gsi.gov.uk](mailto:Mark.croft@foodstandards.gsi.gov.uk)

Finance, HR and Payroll Contact: -  
[matthew.walker@foodstandards.gsi.gov.uk](mailto:matthew.walker@foodstandards.gsi.gov.uk)

HR Contact: - Karen Simpson  
[karen.simpson@foodstandards.gsi.gov.uk](mailto:karen.simpson@foodstandards.gsi.gov.uk)

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**Annex**

**Request**

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**11. Contact Details: I require the full contact details of the person within the organisation responsible for this particular software contract.**

## **Response**

### **1. Enterprise Resource Planning Software Solutions (ERP)**

Not applicable.

### **2. Customer Relationship Management (CRM) Solutions**

Not applicable.

### **3. Human Resources (HR) and Payroll Software Solutions**

Response provided below.

### **4. Finance Software Solutions**

Outsourced to Shared Services Connected Ltd

[SSD.Enquiries@defra.gsi.gov.uk](mailto:SSD.Enquiries@defra.gsi.gov.uk)

## **Response for category 3**

### **1. Software Category: ERP, CRM, HR, Payroll, Finance**

Integrated HR and Payroll System and Services

### **2. Software Supplier**

Midland Software Ltd

### **3. Software Brand**

i-Trent

### **4. Contract Description**

Integrated HR and Payroll System and Services including maintenance and support

### **5. Number of Users/Licenses**

Up to 2500 users

**6. Annual Spend**

£100,000

**7. Contract Duration**

6 years 3 months. Possible extension to December 2016

**8. Contract Start Date: What is the start date of this contract?**

December 2009

**9. Contract Expiry**

March 2016

**10. Contract Review Date**

June 2014

**11. Contact Details**

Procurement Contact: - Rachel Leggett  
[rachel.leggett@foodstandards.gsi.gov.uk](mailto:rachel.leggett@foodstandards.gsi.gov.uk)

Payroll Contact: - Paul Dallender  
[paul.dallender@foodstandards.gsi.gov.uk](mailto:paul.dallender@foodstandards.gsi.gov.uk)

HR Contact: - Karen Simpson  
[karen.simpson@foodstandards.gsi.gov.uk](mailto:karen.simpson@foodstandards.gsi.gov.uk)